



June 2, 2015

DIVISION MEMORANDUM  
No. 298, s 2014

**ONE-DAY CONFERENCE OF ALL DISTRICT EPP AND TLE MUNICIPAL COORDINATORS**

To : Assistant Superintendent  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads

1. This Office announces the conduct of a One-day Conference of all District EPP and TLE Municipal Coordinators on June 19, 2015 at RAFI Conference Hall, 35 Lopez Jaena Stree, Cebu City from 8:00 A.M. to 5:00 P.M.
2. The conference aims to:
  - a. discuss varied topics on simultaneous Run to Plant and other Growing and Greening Activities on June 27, 2015 in the entire Cebu Province; and
  - b. review tree planting score cards.
3. Participants to this activity are the District EPP, Municipal TLE Coordinators and the Division NGP Coordinator.
4. Transportation and travelling expenses are chargeable against school/division/SEF/PTA and other local funds, subject to the usual accounting and auditing rules and regulations.
5. This Memorandum serves as your Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.

  
**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent